

Safeguarding Policy - Full

Statement

Tower Hamlets Tennis Ltd, is committed to prioritising the well-being of all children and adults at risk and promoting safeguarding at all times in order to minimise risk, deliver a positive tennis experience and address all safeguarding concerns. This Policy is applicable to all staff, volunteers, committee members, coaches and players. It is in line with national legislation and covers all Parks venues where we run tennis and all outreach activities where we provide Accredited DBS checked staff.

- Our company Directors have overall accountability for this Policy and its implementation
- The LBTH Multi-Agency Safeguarding Hub (MASH) should be used to report a concern about safety of a child or adult at risk
- All individuals involved in/present at the venue or outreach activities we manage are required to adhere to the Policy and Code of Conduct

Any individual made aware of the concern/disclosure is responsible for following the Reporting a Safeguarding Concern Procedure. Unless someone is in immediate danger, they should inform the Multi-Agency Safeguarding Hub and the LTA Safeguarding Team. A referral may also be made to :

- The police in an emergency (999)
- Local Authority Children's Services 020 7364 5006
- Local Authority Adult Services 020 7001 2175, if urgent call 020 7364 5005
- Local Authority Designated Officer for concerns/disclosures about a member of staff, consultant, coach, official or volunteer : 0207 364 5290
- Disclosure and Barring Service for concerns/disclosures about a member of staff, consultant, coach, official or volunteer 03000 200 190

Breaches of this Policy or failure to comply with the outlined responsibilities may result in disciplinary action leading to possible exclusion from the courts, dismissal and legal action and termination of roles within the company and roles in other clubs and tennis venues in the UK. Where an appeal is lodged in response to a safeguarding decision made, the individual should adhere to the appeal procedures provided

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Whistle blowing

In the context of safeguarding, “whistle blowing” is when someone raises a concern about the well-being of a child or an adult at risk. If a child or an adult at risk is in immediate danger or risk of harm, the police should be contacted by calling 999. Where a child or an adult at risk is not in immediate danger, any concerns about their well-being should be made without delay to the LBTH Multi-Agency Safeguarding Hub (MASH) and to the LTA Safeguarding Team. If the whistle blower does not feel comfortable reporting a concern to MASH, they should contact the LTA Safeguarding Team directly on 020 8487 7000 and the NSPCC on 0808 800 5000.

The LBTH Multi-Agency Safeguarding Hub can be contacted at:

0207 364 2972

0207 364 5601

0207 364 5606

0207 346 3859

If you are concerned about a child outside of office hours (after 5 pm on weekdays, weekends and Bank holidays), please contact out of hours Emergency Duty team at: 0207 364 4079

The whistle blower should provide as much information as possible regarding the incident, including their name and contact details (unless they wish to remain anonymous); names of individuals involved; date, time and location of incident/circumstance; and whether any witnesses were present. All concerns raised by a whistle blower about the well-being of a child or an adult at risk will be taken seriously and every effort will be made to deal with each concern fairly, quickly and proportionately. If the whistle blower does not believe that the concern has been dealt with appropriately and wishes to speak to someone outside the local authority or the LTA Safeguarding Team, the NSPCC Whistleblowing advice line should be contacted on 0800 028 0285 or by emailing help@nspcc.org.uk. The club will take appropriate action to protect whistle blowers when they raise a concern in good faith.

This Policy is reviewed every two years (or earlier if there is a change in national legislation).

This Policy is recommended for approval by the Directors and Junior Lead Coach of Tower Hamlets Tennis Ltd